

JOHN WARD
Director of Corporate Services

Contact: Democratic Services
Email: democraticservices@chichester.gov.uk

East Pallant House
1 East Pallant
Chichester
West Sussex
PO19 1TY
Tel: 01243 785166
www.chichester.gov.uk



Notice of Meeting

To All Members of Chichester District Council

You are hereby summoned to attend a meeting of **THE COUNCIL** which will be held **Virtually on Tuesday 21 July 2020 at 2.00 pm** for the transaction of the business set out in the agenda below.

A handwritten signature in black ink, appearing to read 'Diane Shepherd'.

DIANE SHEPHERD
Chief Executive

9 July 2020

AGENDA

- 1 **Minutes** (Pages 1 - 6)
The Council is requested to approve as a correct record the minutes of the meeting held on 19 May 2020.
- 2 **Urgent Items**
The Chair will announce any urgent items which due to special circumstances are to be dealt with under Late Items.
- 3 **Declarations of Interests**
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.
- 4 **Chairman's Announcements**
Apologies for absence will be notified at this point.

The Chair will make any specific announcements.
- 5 **Public Question Time**
In accordance with Chichester District Council's scheme for public question time as amended by Full Council on 24 September 2019 the Council will receive any questions which have been submitted by members of the public in writing by noon two working days before the meeting. Each questioner will be given up to three minutes to ask their question. The total time allocated for public question time is 15 minutes subject to the Chair's discretion to extend that period.

RECOMMENDATIONS BY THE CABINET

To consider recommendations from the Cabinet which require the approval of the Council.

The reports giving rise to these recommendations are in the papers for the meetings of the Cabinet on 2 June 2020 and 7 July 2020. These are available in the committee papers section of the Council's website.

6 **Supporting Leisure Centres**

The material relevant to this item can be found on pages 11-13 of the Cabinet agenda pack for 2 June 2020.

The following recommendation was made to Council:

That any further extension of support during the closure and recovery phase, up to a maximum of the current monthly amount be delegated to the Director of Growth and Place in consultation with the Leader, the Cabinet Member for Community Services and Culture and the Chairman of the Overview and Scrutiny Committee for a period up to three months.

7 **Financial Impact of Covid-19**

The material relevant to this item can be found on pages 5-13 of the Cabinet agenda pack for 7 July 2020.

The following recommendations were made to Council:

- I. That the minimum level of reserves be reduced to £4m.
- II. That up to £8,070,000 be released from reserves to address the in-year impact of the pandemic.
- III. That the Council should work towards achieving a balanced budget over the next 5 years, using reserves in the intervening years to help balance the budget.
- IV. That officers continue to pursue income generating initiatives, where there is a sufficiently robust business case, as part of the recovery process.

8 **Covid 19 Recovery Plan and future services framework (Pages 7 - 83)**

Members are requested to consider the report and appendices included in the agenda pack and make the following resolutions:

That Council:

- (a) Approves the Covid 19 Recovery Action Plans for the four thematic areas as set out in appendices 1-4;
- (b) Approves the Future Services Framework as set out in appendix 5;
- (c) Approves the following policy options:
 - (i) to forego the Homefinder's fee at a cost of £20k pa;
 - (ii) to contribute £20k towards an economic impact study for

Novium, CFT and PHG. To be funded from reserves;

- (iii) to increase the current level of support for Visit Chichester by £100k per year in years 2020/21, 2021/22 & 2022/23 and provide new support of £130k per year in 2023/24 & 2024/25, and that delegated powers is given to the Director for Growth and Place to approve a new Service Level Agreement with Visit Chichester following consultation with the Cabinet Member for Communities and Cabinet Member for Growth, Place and Regeneration;
- (iv) to create a new grants fund of £500k. To include £250k for a Community Recovery Grants Fund and £250k for an Economic Recovery Grants Fund, and that delegated powers are given to the Director of Housing & Communities and the Director of Growth and Place to approve criteria for the grants following consultation with the Cabinet Member for Communities and Cabinet Member for Growth, Place and Regeneration respectively. To be funded by reducing the sum allocated for parish NHB grants by an equivalent amount.

RECOMMENDATIONS BY THE OVERVIEW AND SCRUTINY COMMITTEE

- 9 **Co-option of Cllr Tim Johnson to the Overview and Scrutiny Committee**
At its meeting on 30 June 2020 the Overview and Scrutiny Committee resolved to recommend to Full Council that Cllr Tim Johnson be co-opted to the Overview and Scrutiny Committee in a non-voting capacity for the remainder of the 2020/21 Committee Cycle.

The Council is therefore requested to vote on the recommendation.

- 10 **Overview and Scrutiny Committee 2019-20 Annual Report** (Pages 85 - 94)
At its meeting on 30 June 2020 the Overview and Scrutiny Committee resolved to recommend to Full Council that the Overview and Scrutiny Committee 2019-20 Annual Report be noted.

The Council is therefore requested to vote on the recommendation.

OTHER REPORTS

- 11 **Motions Procedure** (Pages 95 - 98)
The Council is requested to consider the revised motions procedure as detailed in the agenda pack and make the following resolutions:

- 1) That Council adopt the motions procedure and that the Constitution be amended accordingly.
- 2) That the Monitoring Officer be directed to prepare guidance on the application of the motions procedure for members.

12 **Urgent Decision Notice - Parking Charges (Page 99)**
The Council is requested to note the Urgent Decision Notice.

13 **Questions to the Executive**
Members are invited to ask a question of a member of the Executive (maximum of 40 minutes duration).

14 **Late Items**
The Council will consider any late items as follows:

- a) Items added to the agenda papers and made available for public inspection.
- b) Items which the Chair has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.

15 **Exclusion of the press and public**
The Council is asked to consider in respect of agenda items 16 and 17 whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Parts I to 7 of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

EXEMPT RECOMMENDATION BY THE CABINET

16 **Increasing the provision of short stay accommodation at Freeland Close**
The material relevant to this item can be found on the part II exempt pages 199-222 of the Cabinet agenda pack for 7 July 2020.

The following recommendations were made to Council:

1. That the updated Project Initiation Document in Appendix 1 be approved.
2. That the additional funding requirements of the scheme as yet not released and detailed in paragraph 8.1 be approved.
3. That delegated powers be granted to the Director of Housing and Communities and the Director of Corporate Services following consultation with the Cabinet Member for Housing and the Cabinet Member for Finance, Corporate Services, Revenues and Benefits, to award the development contract.

EXEMPT OTHER REPORT

17 **Urgent Decision Notice - Leisure Centres (Pages 101 - 102)**
The Council is requested to note the Urgent Decision Notice.

NOTES

1. The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of “exempt information” as defined in section 100A of and Schedule 12A to the Local Government Act 1972.
2. The meeting will be webcast and the recording will be retained in accordance with the council’s information and data policies. If a member of the public enters the virtual meeting room or makes a representation to the meeting, they will be deemed to have consented to being recorded.

MEMBERS

Mrs E Hamilton	Mr T Johnson
Mrs C Apel	Mrs E Lintill
Mrs T Bangert	Mrs S Lishman
Mr G Barrett	Mr G McAra
Miss H Barrie	Mr A Moss
Mr M Bell	Mr S Oakley
Rev J H Bowden	Dr K O'Kelly
Mr R Briscoe	Mr C Page
Mr J Brown	Mr D Palmer
Mr A Dignum	Mrs P Plant
Mrs J Duncton	Mr R Plowman
Mr J Elliott	Mr H Potter
Mr G Evans	Mrs C Purnell
Mrs J Fowler	Mr D Rodgers
Mrs N Graves	Mrs S Sharp
Mr F Hobbs	Mr A Sutton
Mr K Hughes	Mrs S Taylor
Mrs D Johnson	Mr P Wilding